

**MISSISSIPPI MILITARY DEPARTMENT
STATE EMPLOYEE POSITION ANNOUNCEMENT
ANNOUNCEMENT #14-129**

OPENING DATE: 9 Oct 14 **CLOSING DATE:** 23 Oct 14 **AGENCY:** 5701 **PIN:** 0089

POSITION: RANGE SPECIALIST II

STARTING SALARY: \$26,579.17

LOCATION OF POSITION: Camp Shelby Joint Forces Training Center, Camp Shelby, MS 39407-5500

TELEPHONE INQUIRIES: Mr. Frank Janotta (601) 313-6243 DSN: 293-6243

APPLICATION MUST BE SUBMITTED TO: MS Military Department, ATTN: JFH-MS-C-HR, Post Office Box 5027, Jackson, MS 39296-5027. **STREET ADDRESS:** 1410 Riverside Drive, Jackson, MS 39202-1237.

APPLICATION MUST BE RECEIVED BEFORE 4:00 P.M. ON CLOSING DATE.

SPECIAL CONDITION: MS State Law requires that male applicants between the ages of eighteen (18) and twenty-six (26) submit satisfactory documentation of their compliance with the draft registration requirements of the Military Selective Service Act with application. In addition, males between the ages of eighteen (18) and twenty-six (26) who are currently employed shall not be promoted to higher positions until they submit documentation of compliance with the requirements of the Federal Selective Service Act.

MINIMUM QUALIFICATIONS:

1. High school education or GED and two (2) years experience in range/target or mechanical/electrical maintenance.
2. Active Mississippi National Guard/Reserves or retired (20 years) US Armed Forces, National Guard or Reserves (EM only).
3. Possess a valid state driver's license and if authorized to operate a Government Vehicle, have the ability to obtain and maintain a US Government Motor Vehicle Operator's ID card. **PROOF OF DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION.**
4. Must have knowledge of electronics and computers.
5. Physical stamina to work long hours on rough terrain under adverse weather conditions.
6. Shift work will be required to support live fire training.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

1. Operates and performs maintenance and trouble shooting procedures on training aids and target devices to include M31A1 Target Mechanisms, Automatic Tank Target System, computer operated tank frontal lifters, armored target carriers, computer operated troop lifters, Gunfire Simulators, portable power supplies and RETS computerized lifting devices.
2. Assists in programming Tank/Bradley range scenarios into range computers.
3. Conducts classes to using units on proper set-up and operation of all target systems.
4. Operates computerized ranges for using units when necessary.
5. Installs targets in the high explosive impact area for various weapon systems.
6. May be required to install targets and target devices to accommodate four Tank/Bradley ranges for day/night phase.
7. May be required to operate heavy equipment to repair target protective berms, range roads and other damage to ranges caused by live fire exercises.
8. Performs maintenance and rehabilitation of targets, target devices, target pits and safety panels.
9. Maintains and repairs all danger, warning and off-limit markers/signs for year round training to include, 25 artillery overhead fire signs, 50 CALFEX signs, 8 Camp Shelby entry/exit signs, 114 field artillery firing point markers and numerous range and facility identification signs.
10. May be required to install up to 115 targets and target devices to accommodate a Combined Arms Live Fire Exercise.
11. Performs other duties as assigned.

AREA OF CONSIDERATION: RESTRICTED TO ON BOARD STATE EMPLOYEES AT CAMP SHELBY

SPECIAL REMARKS/PLACEMENT STATEMENTS/SUMMARY OF POLICIES

Mississippi Military Department policy is to ensure fair treatment of applicants and employees in all aspects of personnel administration without regard to race, religious creed, political affiliation, national origin, sex, age, or disability. However, the Mississippi Military Department reserves the right to enforce military physical, age and gender requirements to positions which are essentially military in nature or for which military membership is required.

Promotional and future salary increases will be IAW Military Dept policy and as authorized by the State Legislature. All salary increases are subject to annualized funding availability.

Applicants must complete the **STATE OF MISSISSIPPI EXPERIENCE AND TRAINING RECORD (Revised 6/14), MS MILITARY DEPARTMENT AND AGO Form 82-2R, dated 2 Jul 14**. Previous editions of these documents are not acceptable. These documents may be obtained from most non-armory facilities of the MS National Guard or by written/telephonic request to the Mississippi Military Department, ATTN: JFH-MS-C-HR, P.O. Box 5027, Jackson, MS 39296-5027 (Commercial #601-313-6243). Additional information may be attached to support qualifications. However, such does not negate completion of all applicable spaces of the State of Mississippi Experience and Training Record and both addendums. **ALL DOCUMENTS MUST BE SUBMITTED TO THE OFFICE INDICATED ON THE FRONT OF THIS ANNOUNCEMENT. DO NOT SUBMIT DOCUMENTS TO THE STATE PERSONNEL BOARD! DOCUMENTS MUST BE RECEIVED NLT 4:00 P.M. ON THE CLOSING DATE. NO PHOTOCOPY OF THE MISSISSIPPI EXPERIENCE AND TRAINING RECORD WILL BE ACCEPTED. NO OTHER TYPE APPLICATIONS ARE ACCEPTABLE.**

PROOF OF QUALIFYING EDUCATIONAL ACCOMPLISHMENTS BEYOND HIGH SCHOOL IS REQUIRED. Copies of college transcripts, diplomas, certificates, licenses, etc., must be legible.

APPLICANTS FAILING TO COMPLY WITH ALL APPLICATION SUBMISSION REQUIREMENTS OR WHO DO NOT MEET MINIMUM QUALIFICATIONS WILL NOT BE CONSIDERED. Applicants scheduled for interview who fail to appear for interview will not receive further consideration.

SUPPORT OF THIS POSITION IS CONTINGENT UPON CONTINUED POSITION AUTHORIZATION AND AVAILABILITY OF STATE/FEDERAL FUNDING, AS APPLICABLE.

Active Mississippi National Guard/Reserves or retired (20 years) US Armed Forces, National Guard or Reserves (EM only) is required.

INDIVIDUAL APPLICATIONS MUST BE SUBMITTED FOR RESPONSE TO EACH ANNOUNCEMENT.

***MUST BE ABLE TO OBTAIN A FAVORABLE BACKGROUND INVESTIGATION**